

## **Coordination of Program Review and Accreditation Self-Study**

Departments whose programs are not accredited will follow the Program Review Guidelines spelled out in the Program Review Handbook. Below are general guidelines for departments with accredited programs. Note that particular circumstances may necessitate a different approach. Therefore, it is important for departments with accredited programs to clarify the specific procedures to follow prior to beginning the self-study process.

### **Self Study and External Review**

1. For departments whose programs are accredited by a single accrediting agency and that offer no service courses (e.g., General Education, service courses for other majors), the accreditation self study will typically substitute for the program review self study. The external review by the accrediting agency will also take the place of separately contracted external reviewers.
2. For departments whose programs are accredited by a single accrediting agency and that offer service courses, an addendum to the accreditation self study will be prepared. This addendum will respond to the relevant questions in Part II of the Program Review Self-Study Guidelines (General Education and service courses – 1a under Curriculum on p.15 of the *Program Review Handbook*). As in 1, above, the external review by the accrediting body will take the place of a separately contracted external review.
3. For departments with multiple programs, some of which are accredited, the accredited programs will follow 1 or 2 above, as appropriate. Non-accredited programs within that department will complete self-studies according to the University's Program Review Guidelines and an external reviewer will conduct a review.
4. For departments with programs subject to accreditation review by different agencies, the accreditation review will take the place of separately contracted external reviews, except that an addendum to the various accreditation self studies will be prepared addressing the inter-relationship of the programs (*Program Review Handbook*, Part III. 3, p. 21).

### **Self Study and External Review Follow-up**

All departments, whether or not they have accredited programs, will conclude the external review process with a memorandum of understanding and development of a five-year plan as stated in items 6 (Agreement on Future Direction) and 7 (Planning, Implementation and Progress Reports) of the Overview of Program Review Process on p. 2 of the *Program Review Handbook*.

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