

Year-End Report of the Advisement and Registration Council for 2014-2015

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The Advisement and Registration Council of the Faculty Senate had another productive year addressing the standing and additional charges. We focused primarily on the role of the new professional advisors and on the investigation of course withdrawals.

New Charges:

1. Gather feedback from colleges to determine if there is support for the suggestion that students be required to meet with advisor and get approval before withdrawing from a class. Gather suggestions for how to implement this or other processes.

- Throughout the fall semester, members spoke during college and department meetings to gather input about student withdrawal process.
- Council members attended the December 5, 2014 Student Success Forum where withdrawals process was a table topic.
- The Council invited the chair of Academic Standards Council, Mark Sandford, to discuss the relationship between course repeats and withdrawals. The Academic Standards Council is presenting a proposal about limiting course repeats.
- Victoria Wagner presented a summary of our feedback and a list of recommendations at the February 24, 2015 Faculty Senate meeting:
 - Faculty members do not want to require students to obtain permission before withdrawing from a course.
 - The A & R Council believes that the Academic Standards Council should investigate creating a policy for limiting the number of withdrawals a student may take.
- The Council shared with the Student Success Team a draft version of an alternate pop-up window for students considering withdrawing. These suggestions provide information and links to resources and services to support the student's decision making process. (Document attached).

2. Provide a preliminary assessment of the new advisement model. Gather information by college to determine the roles of professional advisors and faculty advisors. Work with each college to define which advisor is responsible for advising which students. Determine if there is a way to gauge student satisfaction.

- Throughout the fall semester, members met with the professional advisor in their colleges and reported back to council about the roles and responsibilities specific to that college.
- The Council believes that it is too early to assess the new model but we would like to continue working on this charge in the coming years.

Standing Charges:

1. Review undergraduate advisement and registration policies and procedures and recommend revisions and/or new policies as needed for both undergraduate and graduate processes.

2. Identify problems and recommend means for improvement in undergraduate advisement and registration procedures.

3. Work with administrators involved in areas of undergraduate advisement and registration to recommend ways to facilitate policy implementation.

- Council members attended the DegreeWorks rollout meetings presented by the Registrar.

Recommended Charges:

1. Review assessment reports of the new advisement model prepared by the Academic Development Unit.