

Faculty Senate Assessment Council: Meeting Minutes

Meeting Date: September 15, 2015

Room: Cheng Library Reference Conference Room

Recorder: Jane Zeff

Attendance status:

Name	Present
Bahar Ashnai	Y
Jae Kim	Y
Kendall Martin	Y
Ray Schwartz	Y
Manina Huckvale Urgolo	Y
Elizabeth Victor	Y
Jane Zeff	Y

Minutes:

Kendall Martin convened the meeting at 12:30 in the Cheng Library reference department conference room.

Senate Executive member Nicole Magaldi reviewed with members the assessment council's charges for this year. The charges are based, in part, on the year-end report the council submitted last spring. It included three suggested charges for this year. The executive committee felt these charges were better thought of as resolutions that the council should make to the senate rather than charges from the senate executive to the council.

Standing charges for the council continue for 2015-16 (see attached):

Nicole clarified that the charge to help the UCC with its assessment efforts is not a standing charge so it was added as an additional 2015-2016 charge: Work with the UCC on the implementation of the UCC assessment plan. She also mentioned that the council is short one representative from arts and communication. May Chabayta will send us that information shortly.

Election for council chair was held. Ray Schwartz will chair the council for 2015-2016. Jane Zeff will take the minutes for today. This task will circulate for each meeting.

The council's education initiative will be another workshop. Last year basics of assessment terminology and concepts was presented by Ana Maria Schuhmann (COE) and Jane Zeff (IR&A).

Kendall suggested this year's work shop should be about how to do assessment covering such topics as sampling, appropriate statistics, pre and posttests, embedded questions, backward design, means-ends design and getting the most bang out of your assessment buck. The next workshop after that could present how to close the loop using our assessment results.

Kendall also explained how campus labs works. We will probably need to give a demo update on campus labs. Kendall suggested featuring the UCC and Bio for the example of an academic major.

We discussed the merits of having college assessment coordinators on the senate assessment council. This may go to senate as a resolution. Ray will inquire from exec about the process for making a resolution.

We also mentioned inviting Jonathan Lincoln to one of our council meetings.

Meeting adjourned at 1:42 pm.

Resolutions (if any):

None from this meeting

Submitted by and date:

Jane Zeff

October 19, 2015