

**WILLIAM PATERSON UNIVERSITY**

**FACULTY RESOURCE GUIDE**

**AN INVENTORY OF SUPPORT FOR  
TEACHING, RESEARCH, AND  
SCHOLARSHIP**

**2007**

August, 2007

Dear Colleague:

This resource guide is intended to assist you in your transition to William Paterson University, whether new to teaching, new to William Paterson, or both.

As a new faculty member, at times during this year, and perhaps until you achieve tenure, you may feel overloaded and uninformed, as you strive to excel in your teaching and your professional pursuits, and to maintain balance in your personal life.

While we are unable to ensure your success in all areas, we think we can help you get grounded and navigate academia in the context of William Paterson. This short guide contains information on the kinds of support available to you in your primary work roles of teaching, research and scholarship, and service. Much of the information contained here may be found in other university publications, including The Faculty and Professional Staff Handbook, departmental brochures, University catalogs and handbooks, internal memoranda and pamphlets, and by-laws, and on our website via s-drive.

What follows is a very brief description of programs, resources, and services that we hope will increase your ability to “connect” with the University in order to thrive and lower your anxieties about a successful academic career at William Paterson University.

Happy Navigating. Call should you have any questions or comments.

Sincerely,

Nina J. Jemmott  
Associate Vice President and Dean  
Graduate Studies and Research

cc: Edward B. Weil, Provost and Senior Vice President for Academic Affairs  
Stephen Hahn, Associate Provost  
Sharmila Ferris, Director/CTE

# FACULTY RESOURCE GUIDE

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\*Applications can be found on WPU's Webpage (when available):  
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# **WILLIAM PATERSON UNIVERSITY**

## ***NEW FACULTY RESOURCE GUIDE***

### ***SUPPORT FOR TEACHING***

#### **Career Development Program**

The Career Development Program is designed to assist faculty and professional staff in professional development activities, including teaching and work improvement, research, and travel. Career Development proposals are reviewed annually by a faculty committee elected by the faculty of each of the colleges, the Cheng Library, and the professional staff unit. Faculty are reimbursed for expenses incurred in the conduct of teaching and work improvement, research and travel related to current research and scholarship, including presentations at conferences and professional meetings during each current academic year. Specific language regarding the Career Development Program is contained in the faculty collective bargaining contract. Proposals for reimbursement of related expenses are submitted annually based on negotiated contract language (see the Faculty Handbook for calendar), generally in March of each academic year. Awards are usually made based on a formula and announced in late April. The program ends by June 30 of each academic year.

Contact Person(s): Nina Jemmott, Office of the Provost, ext. 3093  
[jemmottn@wpunj.edu](mailto:jemmottn@wpunj.edu)  
American Federation of Teachers (Union) Office, ext. 2988

#### **Tuition Reimbursement Program**

The Tuition Reimbursement program assists faculty and professional staff who are engaged in study leading to a terminal degree. Applications are judged annually at the same time and by the Career Development Committee. Specific language regarding the Tuition Reimbursement program is contained in the faculty collective bargaining contract. (See Faculty Handbook.) Tuition is reimbursed during each academic year and is based on a negotiated amount for up to 24 credits total career.

Contact Person(s): Nina Jemmott, ext. 3093  
[jemmottn@wpunj.edu](mailto:jemmottn@wpunj.edu)  
American Federation of Teachers (Union) Office, ext. 2988

## **Center for Teaching Excellence (CTE)**

The William Paterson University Center for Teaching Excellence provides support for teaching and instructional improvement to faculty, staff, and students. Its primary goals are 1) to improve student learning, 2) to facilitate the efforts of faculty to improve instruction, 3) to serve as a resource for anyone interested in teaching and learning, and 4) to enhance the institution's reputation for excellence in teaching.

The CTE provides continuous opportunities in actual space and cyberspace, for all of us to keep asking and answering three crucial questions;

1. What do we expect our students to be able to do intellectually, physically, or emotionally as a result of our instruction?
2. How can we best help and encourage students to develop these abilities?
3. How can we have substantial and sustained influence on the ways students think and act?

Offerings of the CTE can be viewed on the Center's Website. They include, for instance, a Master Learner Program, Peer Coaching, Mid-course Adjustments, Teaching Circles, Videotaping, and Grants for Innovative Teaching.

Any faculty member's dealings with the Center for Teaching Excellence will be strictly confidential. No record will be kept of any transaction; no possibility will exist of anyone learning that any faculty member has even consulted the CTE. Any videotape of any class or portion thereof will be handed directly to the instructor by the camera operator. The instructor will do with it as he or she sees fit and can erase the tape immediately upon viewing. Any information about any single class elicited by one of the services we provide will be shared only with the instructor and no one else.

Contact person(s): Sharmila Ferris, Director, ext. 2631  
[ferriss@wpunj.edu](mailto:ferriss@wpunj.edu)  
Cheng Library, Room #203

## **David & Lorraine Cheng Library**

The resources and services of the Library are designed to assist you in meeting your instructional and research related needs. Through our liaison program, a librarian is assigned to each department to facilitate communication and to assist faculty with questions concerning collections, services and problems. We welcome your suggestions for improving our faculty, collections and services.

More information on specific services such as reference assistance, remote access to library resources, interlibrary loan, reciprocal borrowing agreements, photocopying, reserves and electronic reserves, library orientations and course related instruction is available on the Library Webpage ([www.wpunj.edu/library](http://www.wpunj.edu/library))

Contact person(s): Anne Ciliberti, Director, ext. 3179  
[ciliberti@wpunj.edu](mailto:ciliberti@wpunj.edu)  
The Reference Desk, ext. 2116

### **First Year Faculty Released Time\***

First year faculty are encouraged to spend considerable time developing effective teaching practices and developing a scholarship and research agenda. Released time for these activities is available during the first year of teaching through the office of the dean of each college. Generally, the released time amounts to three credits for the academic year. Arrangements are made through the office of your dean. Please discuss with your **College Dean**.

Contact Person(s): College Dean  
Nina Jemmott, ext. 3093  
[jemmottn@wpunj.edu](mailto:jemmottn@wpunj.edu)

### **Instruction and Research Technology (IRT)**

The mission of Instruction and Research Technology is to collaborate with faculty, the colleges, and other central support staff to promote and support effective use of learning technologies at the University. Through its four divisions, Distance Learning, Instructional Technology, Media Services, and Technical Support Services, IRT provides a comprehensive array of services including hardware and software classroom distribution and support, videoconferencing and satellite teleconferencing, instructional design and consultation, workshops in software applications, support for personal or course web design, training and support for the university's web course management program, Blackboard's Course Info, multimedia production support, both video and audio, and computer lab support.

Contact person(s): Sandy Miller, Director, IRT  
[millers@wpunj.edu](mailto:millers@wpunj.edu)

## **Media Services**

Media Services is located on the first floor of the Cheng Library. Its purpose is to serve the instructional mission of the university by providing services to faculty, students, and staff. Services include:

- circulation of videotapes, videodiscs, audio compact discs, films,
- audiocassettes, kits, prints, filmstrips, and slides
- checkout of media materials
- checkout of equipment
- checkout of reserve materials (for in-house use)
- previewing and listening facilities
- duplication of media
- delivery of equipment and software to academic buildings
- repair and maintenance of software and equipment
- consultation on selection and operation of software and equipment

Contact Person(s): Jane B. Hutchison, Head of Media Services, ext. 2980  
[hutchisonj@wpunj.edu](mailto:hutchisonj@wpunj.edu)  
Charlene Lovegrove, Scheduling Coordinator, ext. 2984  
[lovegrovec@wpunj.edu](mailto:lovegrovec@wpunj.edu)

## **Writing Across the Curriculum (WAC)**

See Webpage: <http://www.wpunj.edu/cohss/honors.htm#writing>

Contact Person(s): James Hauser, ext. 3063  
[hauserj@wpunj.edu](mailto:hauserj@wpunj.edu)

## ***SUPPORT FOR RESEARCH/SCHOLARSHIP/GRANTS***

### **Assigned Released Time for Research (ART)**

The ART program is an open competitive program designed to assist faculty in pursuing or developing a research or scholarship agenda. The program allows up to six credits per year of released time to pursue projects and to conduct research. Proposals are judged annually by a faculty committee, consisting of representatives of each of the colleges, the Cheng Library, and the Office of the Provost. Proposals are due in December of each academic year; awards are made and announced in March of each academic year. An ART proposal writing workshop is held in the fall semester preceding due date, usually in November. Released time is awarded for the academic year following proposal submission and is scheduled according to the needs of the department and the nature of the project.

Contact Person(s): Nina Jemmott, ext. 3093  
[jemmottn@wpunj.edu](mailto:jemmottn@wpunj.edu)  
College Dean/Department Chairperson

### **College Centers for Research**

Each of the five colleges maintains support for research and scholarship activities for the purpose of facilitating and promoting faculty productivity with the goal of publications in peer-reviewed journals, presentations at conferences, and applications for external funding. Support activities include travel funds; research supplies and materials; summer research stipends; student assistant stipend support; faculty development funds and support for proposal development.

Detailed information may be obtained from:

College of the Arts and Communication  
Gina Guerrieri, ext. 2634  
[guerrierig@wpunj.edu](mailto:guerrierig@wpunj.edu)

Cotsakos College of Business  
Dr. Mahmoud Watad, ext. 3934  
[watadm@wpunj.edu](mailto:watadm@wpunj.edu)

College of Education  
Dr. Djanna Hill, ext. 2260  
[hilld@wpunj.edu](mailto:hilld@wpunj.edu)

College of Humanities and Social Sciences  
Dean Isabel Tirado, ext. 2413  
[tiradoi@wpunj.edu](mailto:tiradoi@wpunj.edu)

College of Science and Health  
Dr. Stephen Vail, ext. 2487  
[vails@wpunj.edu](mailto:vails@wpunj.edu)



## **Office of Sponsored Programs (OSP)**

The Office of Sponsored Programs (OSP) is an essential resource for faculty and is designed to support grant writing and grant management processes. The OSP provides: (1) directories, handbooks, and databases that are useful in locating funding resources. (2) workshops, proposal support, and submission services to grant writers, including assistance with project development, identifying potential funders, proposal development, obtaining final proposal approval signatures, and the photocopying, assembly and delivery of proposals. (3) Guidance and services with post award project management, as negotiating final contract terms and conditions and obtaining signatures, monitoring the project timetable, expenses, and reporting dates, and assistance in preparing and delivering interim and final reports.

The OSP is responsible for ensuring that Federal and University policies concerning research involving human and animal subjects are carried through. Requests for approval of research involving human subjects must be submitted to the University's Institutional Review Board (IRB) Committee through the OSP for consideration prior to the initiation of projects or the submission of funding requests. Faculty, staff and students are required to prepare an application that includes a narrative describing the research, methods, anticipated outcomes and risks, the informed consent form, samples of a survey or testing tools, and IRB/animal subjects required forms.

Contact person(s): Martin Williams, Director, ext. 2852  
[williamsm@wpunj.edu](mailto:williamsm@wpunj.edu)

## **Research and Travel Incentive Program (RTI)**

The Research and Travel Incentive Program is designed to assist faculty in travel associated with research, with emphasis on presentation of results of research at disciplinary or other professional meetings. It is complementary to the Career Development program and is open to all faculty and faculty librarians throughout the year. Applications are due thirty days in advance of anticipated travel. Awards are made based on the positive recommendations of the department chairperson and dean. Applications are disseminated at the beginning of each academic year and are available in The Offices of the Provost and Deans.

Contact Person(s): Nina Jemmott, ext. 3093  
[jemmottn@wpunj.edu](mailto:jemmottn@wpunj.edu)  
College Deans or Department Chairpersons

Applications are located on WPU's Webpage:  
[http://ww2.wpunj.edu/faculty/teaching\\_research\\_grants.html#research](http://ww2.wpunj.edu/faculty/teaching_research_grants.html#research)

## **Scholarship/Research/Creative Expression Reimbursement Program**

This program is designed to promote and strengthen the scholarship/research capacity of our faculty. These funds are earmarked for such things as copying, typing, word processing, reproduction of scholarly/creative work. Faculty member submits to chairperson, a one page abstract, describing the activity and its cost. There will be a \$ 250.00, per year, per person maximum.

Contact person(s): Nina Jemmott, Office of the Provost, ext. 3093

Applications are located on WPU's Webpage:

[http://ww2.wpunj.edu/faculty/teaching\\_research\\_grants.html#research](http://ww2.wpunj.edu/faculty/teaching_research_grants.html#research)

## **Student Undergraduate Research Program (SURP)**

The purpose of the student Undergraduate Student Research Program is to strengthen faculty-student ties through structured mentoring, supervision and research, promote excellence in teaching, and enhance and deepen the undergraduate learning experience. The goal is to foster a culture of research at WPUNJ at the undergraduate level and prepare students for the demanding work expected in graduate school and in careers.

The Student Undergraduate Research program awards a select number of grants each year and additional funds for travel and supplies to undergraduate students for significant research, creative work or intellectual inquiry project in any academic or professional field. Students may undertake projects that extend over a single semester or two semesters, but such projects must be approved and under the supervision of a member of the WPUNJ faculty. Students may also apply separately for support for summer research. Proposals with demonstrated learning experience above and beyond the classroom and significant outcomes, publication, exhibit or performance will be given preference.

Contact Person(s): Dr. Pradeep Patnaik, Program Director, ext. 3454

[patnaikp@wpunj.edu](mailto:patnaikp@wpunj.edu)

Nina Jemmott ext. 3093

[jemmottn@wpunj.edu](mailto:jemmottn@wpunj.edu)

## ***SUPPORT FOR STUDENT LEARNING***

### **Academic Support Center**

<http://www.wpunj.edu/academics/asc/>

The Academic Support Center facilitates excellence in learning for students in their undergraduate and lifelong learning endeavors. In a scholarly, intellectually stimulating environment, the Center supports the academic goals and objectives of both students and faculty. It provides a wide variety of services to a diverse group of students who actively seek success as learners. In so doing, the Center assists the faculty in striving to maintain high academic standards. With positive regard for all students, members of the Academic Support Center staff address both the cognitive and affective aspects of a student's developmental needs, based upon an individualized approach. At the Academic Support Center, students receive one-on-one tutoring assistance for numerous lower-level and upper-level courses, as well as for basic skills math and reading courses. Workshops designed to help students develop effective study skills and strategies are frequently offered. From the Center's lab, students may access network computer facilities. Study groups, and exam review sessions are also available.

Location: Hunzinger Wing 218  
Phone Number: 973-720-3324-2563  
Contact Person(s): Rogernelle Griffin, Director  
[GriffinR2@wpunj.edu](mailto:GriffinR2@wpunj.edu)

### **Basic Skills Program**

<http://www.wpunj.edu/basicskills/>

The mission of the Basic Skills Program at William Paterson University is to develop in each learner the knowledge, skills and attitudes necessary for the attainment of academic, career and life goals. Our mission is to ensure that our students have every opportunity to be successful in college by properly assessing their level of preparedness, by offering appropriate level coursework and by encouraging student use of support systems. The program seeks to develop critical thinking, problem solving skills and strategies, and overall growth in intellectual competence. Basic skills courses appear on the student's transcript, but do not count toward the credits required for a baccalaureate degree. However, these institutional credits are included in determining students' class level (freshman, sophomore, etc.), in defining their full-time status, and for financial aid purposes.

Location: Morrison Hall, 102D  
Phone Number: 973-720-3107  
Contact Person(s): TBA

## **Business Tutorial Lab**

[http://www.wpunj.edu/cob/COB\\_New/eventsnews/tutorial/bustutserv.html](http://www.wpunj.edu/cob/COB_New/eventsnews/tutorial/bustutserv.html)

The Business Tutorial Lab provides assistance to students to help them better understand business concepts and bodies of knowledge by clarifying instructors' lectures, textbook and outside readings, and other assignments including papers and problem sets. Tutorial assistance is provided in accounting, business law, management, marketing, finance, business statistics and economics. Topics vary periodically based on demand. Tutors are chosen based on their familiarity and expertise in the topical areas. Tutors are prepared to work with students on either a one-to-one or small group session in an informal, friendly and confidential environment. A schedule of operating hours in the different disciplines may be obtained at the web site or by calling the Dean's office (973-720-2964) or the appropriate department chairperson. Schedules are also posted at the beginning of each semester.

Location: Valley Road, Room 3048  
Phone Number: 973-720-2435  
Contact Person: Francis Cai, Director  
[CAIF@wpunj.edu](mailto:CAIF@wpunj.edu)

## **Career Development & Gloria S. Williams Advisement Center**

### **Career Development**

<http://ww2.wpunj.edu/career/default.htm>

The Career Development Center provides a comprehensive career development program designed to assist students in making appropriate career choices and in developing plans to achieve their goals. To maximize their potential and marketability, students are encouraged to take advantage of our services early and often throughout their college careers. Services include: Job Listings , Career Planning Guides, Job Matching & Resume Writing, Technology Services, Interest/Skills Testing, Personalized Career Guidance, Drop-in Service and Job Fairs.

Location: University Commons/Student Center, Room 301  
Phone Number: 973-720-2281/2282  
Contact Person: Sharon Rosengart, Director  
[ROSENGARTS@wpunj.edu](mailto:ROSENGARTS@wpunj.edu)

### **Gloria S. Williams Advisement Center**

<http://www.wpunj.edu/academics/advisement/default.htm>

The Advisement Center offers an array of advisement services and work in collaboration with other campus constituencies to provide undergraduate students with the tools for academic success. The University actively engages in advising students according to the developmental advisement model, which emphasizes academic exploration and decision-making, resulting in a

comprehensive educational plan. In order to ensure effective advisement campus wide, the Advisement Center provides academic guidance to students, advisor training/development to faculty advisors, and information and referrals to the general campus community.

Location: Univeristy Commons/Student Center, Room 301  
Phone Number: 973-720-2730  
Contact Person(s): Reynaldo Martinez, Assistant Director  
[martinezr@wpunj.edu](mailto:martinezr@wpunj.edu)  
Paula Wicks, Office Management  
[wicksp@wpunj.edu](mailto:wicksp@wpunj.edu)

### **The Counseling, Health and Wellness Center**

<http://ww2.wpunj.edu/healthcentercounseling/>

The Counseling, Health, & Wellness Center provides clinical, educational, and outreach services to William Paterson University students. The Center assists students in achieving success in their academic experience, and their personal and professional goals throughout life, by offering personal counseling and health care services. The Center enhances physical and emotional health, with a focus on education, insight, and empowerment of individuals and to the campus community.

The mission of the **Counseling** component of the Counseling, Health and Wellness Center is to provide a welcoming environment for William Paterson University students. The Counseling Center staff members facilitate students' personal, social, and intellectual growth, as well as adjustment to and engagement within the university community. Students are assisted with identifying and working through personal barriers, normal development issues and stressors, and clinical problems which could impede academic success.

Location: Morrison Hall, First Floor, Room 115  
Phone Number: 973-720-2257  
Contact Person: Eileen Lubeck, Director  
[lubecke@wpunj.edu](mailto:lubecke@wpunj.edu)

The mission of the **Health and Wellness** component of the Counseling, Health and Wellness Center is to provide a welcoming environment fro William Paterson University students. The Health and Wellness Center staff members provide care for students who are ill or injured. Through health-related counseling and education, the staff supports students' efforts to maintain physical and emotional well-being and make informed decisions that promote personal wellness and effect life-long health.

Location: Science Hall, Room 104  
Phone Number: 973-720-2360  
Contact Person: Eileen Lubeck, Director  
[lubecke@wpunj.edu](mailto:lubecke@wpunj.edu)

### **Early Alert Program**

[http://ww2.wpunj.edu/early\\_alert/default.htm](http://ww2.wpunj.edu/early_alert/default.htm)

The Early Alert Program is designed to assist students who are experiencing problems that interfere with their academic success. Students can be placed on Early Alert by faculty or administrators. This should occur during the first 6 weeks of the semester.

Location: Morrison Hall  
Phone Number: 973-720-2728  
Contact Person: Loriann Calogero, Early Alert Coordinator  
[calogero@wpunj.edu](mailto:calogero@wpunj.edu)

### **First Year Experience/ Freshman Seminar**

<http://ww2.wpunj.edu/flo/>

The Office of the First-Year Experience works collaboratively with faculty, staff and various departments to implement a comprehensive university plan for first-year students that promotes a smooth transition from high school to college. The First Year Experience supports students through their first year at the university by acclimating them to William Paterson University's campus, educating them in the areas that will provide a foundation for student success, helping them integrate co-curricular activities with Academic Programs, and identifying solutions for roadblocks to success.

The First-Year Seminar course is an essential part of the First-Year Experience. All full-time first-year students are required to take this course during their first semester at the university. The course is taught by faculty representing the various majors at WPUNJ and designed to assist the first-year students with their transition from high school to college. The First-Year Seminar curriculum includes topics such as: Academic Integrity, Critical Thinking, Time Management, Student Strategies, Listening, Note Taking and Test Taking Skills. Students discuss and learn appropriate social skills and participate in a library/research component that provides an excellent introduction to the technology used at William Paterson University.

Location: Raubinger Hall, Room 310  
Phone Number: 973-720-3768  
Contact Person: Kim Daniel-Robinson, Director  
[DanielrobinsonK@wpunj.edu](mailto:DanielrobinsonK@wpunj.edu)

### **Education Enrichment Center**

<http://www.wpunj.edu/ome/Topmenu.HTM>

The Education Enrichment Center supports the enrollment, retention and graduation of minority students. Through the use of innovative retention programs and collaborations with campus and community groups, the Office of Minority Education provides student centered learning assistance programs that will enhance intellectual growth, develop skills, strategies and behaviors that will

augment minority students' learning potential and empower them to succeed academically.

Location: Morrison Hall, Room 102  
Phone Number: 973-720-2608  
Contact Person: Jonnine DeLoatch, Director  
[DeLoatchj@wpunj.edu](mailto:Deloatchj@wpunj.edu)

### **Office of Disability Services**

<http://ww2.wpunj.edu/studentservices/disability/>

William Paterson University provides equal access to all programs, activities, awards and related benefits of its educational programs for all students without discrimination on the basis of disabling conditions. The University also believes in a total educational experience and, as such, mainstreams all students with disabilities into its regular programs and activities. This is done through the adaptation of programs, evaluation and services delivery to meet the individualized needs of the student while maintaining high academic standards. Students are encouraged to participate in the diverse activities of the university community.

Services offered by the coordinator of Disability Services include assistance in registration, parking, referrals, adapted classroom activities and other special needs. It is the responsibility of the student to identify him/herself as a disabled person and request assistance from the Coordinator of Disability Services. The Coordinator may also involve the instructor, department chairperson and/or appropriate dean when a problem arises concerning a specific classroom activity or course requirement. At the beginning of each semester, the student should contact the Coordinator of Disability Services to notify the student's instructors of the accommodations to be provided to a student with a disability. This cooperation enhances the probability of the student's success in a course. All offices, departments, programs and personnel of the University cooperate in striving to provide an equally accessible educational environment. A pamphlet outlining the services available as well as large print materials and access maps are available from the Coordinator of Disability Services. The university adapts teaching and evaluation techniques to accommodate a student's specific needs. The University does not provide specialized classes, tutors or individual assistants for students.

Location: University Commons/Student Center, Room 301  
Phone Number: 973-720-2853  
Contact Person: Jacqueline Safont, Coordinator of Disability Services  
[SafontJ@wpunj.edu](mailto:SafontJ@wpunj.edu)



## **Science Enrichment Center**

<http://www.wpunj.edu/icip/sec/>

The Science Enrichment Center is a science resource facility for students and faculty. It provides tutorial assistance, references, a Virtual Science Resource Center, laboratory equipment, multimedia, study and other science skill training, workshops, cooperative learning, technological assistance and mentors. This program provides the opportunity for all students, regardless of previous academic background, to excel in science and enables science professors to maintain high academic standards in their courses.

Location: Science Building, 421, 421A  
Phone Number: 973-720-3340  
Contact Person(s): Donna Potacco, Coordinator  
[PotaccoD@wpunj.edu](mailto:PotaccoD@wpunj.edu)

## **The Writing Center**

<http://www.wpunj.edu/cohss/english/wc/default.htm>

The William Paterson Writing Center provides one-on-one tutoring for anyone in the university community working on any kind of writing in any stage of development. Tutorial sessions typically take thirty minutes to an hour. The Writing Center talks with students about style, logic, voice, transitions, grammar, and organization, and works with students so that they learn to do the important work of proofreading and editing their own writing. The Writing Center does not, however, talk about grades, and does not proofread students' work for them.

Location: The Atrium, Room 128  
Phone Number: 973-720-2633  
Contact Person: Dr. Stephen Newton, Director  
[newtons@wpunj.edu](mailto:newtons@wpunj.edu)



## **Other Student-Related Support Services**

### **Academic Development**

Janet Davis-Dukes, Director  
973-720-3103  
[davisdukej@wpunj.edu](mailto:davisdukej@wpunj.edu)

### **Educational Opportunity Fund Program**

Carmen Ortiz, Director (Interim)  
973-720-2181, 2182  
[ortizc@wpunj.edu](mailto:ortizc@wpunj.edu)

### **Enrollment Management**

William Anderson, Associate VP  
973-720-2740  
[andersonw@wpunj.edu](mailto:andersonw@wpunj.edu)

### **Financial Aid**

Robert Baumel, Director  
973-720-2202, 2203, 2485  
[BaumelR@wpunj.edu](mailto:BaumelR@wpunj.edu)

### **Office of the Registrar**

Mark Evangelista, Registrar  
973-720-2700  
[EvangelistaM@wpunj.edu](mailto:EvangelistaM@wpunj.edu)

### **Office of Scholarships**

Amanda Vasquez, Director  
973-720-2929  
[VasquezA@wpunj.edu](mailto:VasquezA@wpunj.edu)

## **Office of Testing**

Rachel Anzaldo, Coordinator  
973-720-3095  
[AnzaldoR@wpunj.edu](mailto:AnzaldoR@wpunj.edu)

## **Student Development**

Glen Sherman, Associate Vice President & Dean  
973-720-2179  
[MartoneJ@wpunj.edu](mailto:MartoneJ@wpunj.edu)

## **University Honors Program**

Susan Dinan, Director  
973-720-3657  
[DINANS@wpunj.edu](mailto:DINANS@wpunj.edu)

## **University Police/Public Safety**

Michael Horvath, Assistant Vice President for Public Safety,  
Transportation and Emergency Services  
973-720-2300  
[HorvathM@wpunj.edu](mailto:HorvathM@wpunj.edu)

## **Woman's Center**

Librada Sanchez, Director  
973-720-2946  
[SANCHEZL193@wpunj.edu](mailto:SANCHEZL193@wpunj.edu)

# WILLIAM PATERSON UNIVERSITY NEW FACULTY ORIENTATION

## Things I may have to consider during my first year and beyond.....

Academic Integrity  
Accountability  
Alternative teaching methods  
Balance in teaching, research, and service  
Career  
Caring  
Children/Spouse/Family responsibilities  
Classroom assessment  
Collegiality  
Commencement  
Communication methods: What is effective and not  
Community  
Day Care  
Depression  
Elder Care  
Emotional baggage  
Expectations  
Faculty development activities  
Family pressures  
Grading  
Grants  
Health (my own physical and emotional)  
Insecurity  
Job Security  
Mentoring  
Motivation  
Parking  
Powerlessness  
Publishing  
Relationships with students: in class/outside class  
Reliability of transportation  
Scholarship Service  
Socialization: campus, department, discipline  
Social networks  
Student Success  
Syllabi  
Teaching  
Teaching improvement techniques  
Teaching large classes  
Teaching Portfolio  
Time pressures  
Time to think  
Worrying  
Writing  
Zebra without stripes