LIBRARY DATA SETS FOR PROGRAM REVIEW

The following statistical summary characterizing Library holdings and services will be provided to Departments undergoing program review during September of the first year in the Program Review process.

**Book/Media Collection**
1. Total number of book titles and estimated number of book titles by LC class relevant to department.
2. Total number of items circulated in the last academic year.
3. Number of books circulated in the LC classes relevant to that department.
4. Estimated number of relevant media titles.

**Journal Collection**
1. Number and list of titles "charged" to that department, in both print and electronic format
2. Usage data on these items, where available

**Reference Resources**
1. List of major reference resources and databases supporting that discipline
2. Number of items in #1 and as a percentage of total.

**Acquisitions**
1. Total number of items ordered and number of items ordered by faculty and selector for department
2. Profile of collection development activity for the department showing growth areas by LC class, percentage of all faculty who request materials, percentage of all orders by faculty and by selector.

**User Education**
Total number of class sessions taught and number for that department and as percentage of the whole

**Reserves**
1. Total number of faculty with materials on reserve and number of faculty in the department using reserves
2. Total number of courses offered by the department using reserve services.

**Material Expenditures**
1. Total dollars expended on books, journals and databases
2. Total dollars expended for department on books/media, journals, serials

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