

4 **PRESENT:** Andreopolous, Bernstein, Bliss, Soto (for Broome), Diamond, Dinan, Duffy, Ellis,  
5 Falk-Romaine, Finnegan, Furst, Gazzillo-Diaz, Kim, Ku, Levitan, Learmonth (for Makarec),  
6 Martus, Natrajan, Nyaboga, Pavese, Sheffield, Slaymaker, Smith, Snyder, Steinhart, Swanson,  
7 Verdicchio, Wagner, Wallace  
8

9 **ABSENT:** Aktan, Alon, Bhat, Cunningham, D’Haem, Kearney, Kothandaraman, Lee, McNeal,  
10 Nyamwange, Perez, Rosar, Sabogal, Sandmann, Schwartz, Swanson, Tardi, Waldron, Wicke  
11

12 **GUESTS:** Sandford, Yucel, Yoo, Ciliberti, Rosenberg, Wolf, Fuller-Stanley, O’Laye, Potacco,  
13 Stanfield, Moore, Refsland, Escobar, Treliksy, Brenenson, Daniel-Robinson, Godar, Rabbitt,  
14 Corsetto, Florenthal, Miller, Meyer  
15

16 **PRELIMINARIES:** Levitan called the Senate to order at 12:33PM. Levitan called for a  
17 moment of silence for former Provost and Executive Vice President Chernoh Sesay, and  
18 announced that a memorial service would be held in his honor at the beginning of the Spring  
19 2014 semester.

20 *Pavese and Ku moved and seconded a motion to accept the Agenda. The motion was approved*  
21 *unanimously. A motion to approve the Minutes from the November 12, 2013 meeting of the*  
22 *Faculty Senate was made and seconded by Dinan and Duffy. With the inclusion of a*  
23 *correction to line 67 the motion was approved unanimously.*  
24

25 **CHAIR’S REPORT:** The Chair informed the Senators that an e-mail was distributed to the  
26 department Chairs that clarified the process required for program changes. In addition, the Chair  
27 reminded the Senators to review the Strategic Plan for upcoming Senate meetings. A summary  
28 of the major agenda items was given and included the completion of the Enrollment  
29 Management Report, Finish in Four discussion, last day of drop/add discussion, SGA student  
30 representative voting on Senate issues, transfer student experience, and completion of the student  
31 scholarship issue.  
32

33 **VICE CHAIRS REPORT:** Dinan opened the discussion of replacements for the Spring  
34 semester vacancies in the UCC Council and Advisement & Registration Council. *Duffy and*  
35 *Finnegan moved and seconded the recommendation that M. Jitianu fill the at-large position*  
36 *on the UCC Council and L. Refsland fill the Professional Staff vacancy in the Advisement and*  
37 *Registration Council. The motion was approved unanimously.*  
38

39 The Vice Chair then recognized the work of the councils this semester.

40 **Academic Standards council** has brought one proposal before us, and has two more on today’s  
41 agenda and these include; Declaration of major at 45 proposal, Online/Hybrid course proposal  
42 (with Technology council), and one for the Spring semester the Grade repeat policy.

43 **Admissions and Enrollment Management council** has brought forth the proposal for  
44 reforming the Institutional Scholarship program and led the discussion of the fall enrollment  
45 report.

46 **Advisement and Registration council** has coordinated our discussion of the Blue Ribbon Task  
47 Force’s report on Advisement, and put forth the proposals of acceptable and problematic  
48 elements of the report.

49 **Budget and Planning** has led our discussion on the fall budget report.  
50 **Governance council** has put forth nominations for Emeritus status for Professor Michael  
51 Sebetich and Rochelle Goldberg Kaplan.  
52 **Graduate Programs council** has the proposition to change MA in Teaching Secondary  
53 Education: Mathematics and Science and revisions to the Masters of Nursing.  
54 **Technology council** will bring forward the policy for online/hybrid courses with the Academic  
55 Standing council at today's meeting.  
56 **Undergraduate council** has brought forward very clearly written and well reasoned program  
57 changes this fall, including: New Honors track in business, Endorsement program for  
58 Undergraduate ESL, Change in the Sound Engineering Arts (BM) program, Changes to the  
59 major and minor in Spanish, Creation of Accelerated BA/MA in Sociology / Applied Sociology,  
60 New Honors track in Clinical Psychology and Neuropsychology.  
61 The Vice Chair gave her sincere thanks to the hard working Senate councils, and also her deepest  
62 gratitude to the members of the Senate who have thoughtfully considered these proposals and  
63 discussed them in a constructive manner.

64  
65 **GRADUATE COUNCIL:** Yucel and Yoo presented the Master of Nursing program change.  
66 *Duffy and Sheffield moved and seconded the motion to accept the revisions to the Master of*  
67 *Nursing (MSN) Program. The motion was approved unanimously.*

68  
69 **UNDERGRADUATE COUNCIL:** Roux presented the Clinical Psychology and  
70 Neuropsychology Honors program. *Duffy and Learmonth moved and seconded the motion to*  
71 *accept the proposal for the Honors in Clinical Psychology and Neuropsychology. Duffy and*  
72 *Ku moved and seconded a change in wording in the proposal that failed to be passed. Trelisky*  
73 *noted an inconsistency in the numerical tabulation of credits for the program. After further*  
74 *discussion, Dinan and Steinhart moved to send the proposal back to the Undergraduate*  
75 *Council. The motion to return the proposal to the Undergraduate Council was approved*  
76 *unanimously.*

77  
78 **TECHNOLOGY COUNCIL AND ACADEMIC STANDARDS:** Representing the two  
79 Councils, Wagner thanked everyone on the councils for their hard work on the report on On-Line  
80 and Hybrid Course Policy. *Duffy and Dinan moved and seconded a motion to accept the*  
81 *report.* An extended discussion ranging from the definition of a hybrid course to denoting the  
82 course as a hybrid class at the time of registration was held. Finnegan remarked that regardless if  
83 the hybrid course meets face-to-face 25% of the time or 75% the students are charged the same  
84 on-line fee of \$125. He inquired further to what the fee was used for and what policy exists for  
85 on-line course attendance if the campus was closed, for example due to weather. *Bliss and Kim*  
86 *moved and seconded a motion to send the report back to the Technology and Academic*  
87 *Standards Councils. The motion to return the report and its recommendations was approved*  
88 *unanimously.*

89  
90 **ADJOURNMENT:** *Natrajan and Slaymaker moved and seconded to adjourn the meeting.*  
91 *The motion was unanimously approved at 1:45PM.*

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93 Respectfully Submitted: Kevin Martus, Secretary

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95 THIS AND OTHER SENATE DOCUMENTS ARE AVAILABLE ONLINE AT:  
96 [www.wpunj.edu/senate](http://www.wpunj.edu/senate)