

Chapter Requirements

In order to remain in good standing and be permitted to engage in any activities on campus, all fraternities and sororities must fulfill all of the following requirements:

1. Insurance: All chapters must provide their own liability insurance coverage with a minimum of \$1,000,000. Chapters must also provide the certificate of insurance that shows William Paterson University named as additionally insured to the Office of Campus Activities. It is the responsibility of each chapter to make sure that insurance is kept up to date, as any lapse in coverage may result in an immediate halt in all chapter programming and activity on campus.

2. Roster: Updated roster information must be completed and provided to CASL within the first two weeks of every semester. This information includes both executive board and general member rosters. Paperwork must have all required information and signatures in order to be considered complete.

3. Greek Senate: All chapters must remain in good standing with the Greek Senate and complete all requirements set forth by the body.

4. Greek Pillars: All chapters must successfully meet the standards established by the “Greek Pillars” program and submit required reports by the annual deadline.

5. Be in compliance with all university policies and reconcile all outstanding bills in a timely manner.

6. All programs and fundraisers must be approved by the Office of Campus Activities and Student Leadership with all paperwork submitted by their required deadlines.

The Office of Campus Activities and Student Leadership will assist the Greek Senate in ensuring that all minimum requirements for fraternity and sorority expansion as established in the expansion guidelines are met. Any fraternity or sorority seeking to establish a colony at William Paterson University must not only be approved by the Greek Senate, but also meet the following requirements:

1. All potential chapters must be an approved colony of a nationally recognized fraternity or sorority. These national bodies must have non-profit status and have a national office. No local organizations may be established at William Paterson University.

2. All potential chapters must show proof of liability insurance, as established under the **Chapter Requirements** section. Greek Senate and the university are currently reviewing the recognition process. Please ask in the Campus Activities Office for a copy of the current policies.