Attendees: Leslie Nobler, Kurt Wagner, Robert Harris, Sandie Miller, Brian O'brien, Cynthia Northington, Dawn Corsetto, and Bela Florenthal (via Bb Collaborate)

The discussion started to determine the new charges.

Eric Rosenberg discussed the new charges with Kurt
Kurt raised the following issues:

- Involvement of faculty - what faculty say about technology on campus
- Better communication - how can **technology be better** communicated to faculty
- IT forums - should be conducted every year or every other year
- Changing computer paradigm - if people need desktops, laptops, mobile devices, etc.

Eric responded positively, discussed the IT plan and how it was developed.
He also said he had some **familiarity with the** IT advisory group.
He stated that the IT plan is reflected in the strategic plan in different sections.
Sandie - agrees that IT plan should follow the strategic plan.
There are many IT related committees already.
More efficient way to deal wight he IT plan is to collect information from the various IT groups.
The Monday morning IT group deals with operational day to day decisions.

Eric will address the senate in a meeting (2/26) - university commons ballroom. He will talk about MOOCs

The charge we as a council should focus is:
Technology concerns about online programs - our council should be gathering information and providing the input of faculty to the senate.

Gathering information -
Last time it was through a survey and was not very effective (low response rate).
We need to decide on: what and how, the research strategy
The important issues for us to focus on are:
1. What we need to ask? - approach
2. How to collect the data? - venue

We should break up to small groups to gather the information, go to our departments and colleges to get the relevant information.

What should we gather - concerns and the positive suggestions, how technology on campus works for you?

We were satisfied with a focus group approach - convincing faculty participate is the issue.

Survey approach:
If we want to use a questionnaire we should provide possible answers.
Can the questionnaire be embedded in the email? - Bb survey can be used, and it can be sent to faculty via email embedded as a link.
But there is still the problem of low response rate

Focus groups approach:
Conducting focus group interviews - coming up with a list of questions with specific topics
The purpose is to ask faculty to respond to the approach of the university that wants to develop online programs
We will collect data from our departments and colleges to collect concern and other comments
We should record the responses from the faculty

What exactly do we want to ask the departments?
1. University strategic plan contemplates creating a number of online programs (selected programs)
2. We, the faculty, will be teaching these courses and given that fact, how do you invasion it as working from the faculty perspective?
Can you address the following issues?

- Faculty training/readiness,
- Library resources to support it.
- Intellectual property,
- Quality control,

- Student readiness
- Academic integrity

3. The information should be collected from (1) faculty that do not teach online at this time and did not do so in the past and (20 faculty that teach online
4. Faculty should not feel responsible for the technology - they will get support from the IT department

Next meeting March 12, 2013 on the main campus - Robert's office 120H