

**GRADUATE PROGRAM COUNCIL**  
**End of the Year Council Report**  
**2013-2014 Academic Year**

**Members**

<b>Arts &amp; Communication</b>	Angie Yoo (Co-chair)
<b>Business</b>	John D. Williams
<b>Education</b>	Djanna Hill
<b>Human &amp; Social Science</b>	Deniz Yucel (Co-chair)
<b>Science &amp; Health</b>	Kem Louie
<b>Library</b>	Susan Sabatino
<b>Professional Staff</b>	Nicholas Gramiccioni
<b>Adjunct</b>	Bob Koob
<b>Administration</b>	Dorothy Feola

**New and Standing Charges, 2013-2014:**

1. Recommend policy on course requirements for graduate degrees and the procedures for inaugurating, changing, or terminating graduate courses and programs.
2. Review and recommend new graduate programs, major changes in existing programs, and areas of expansion.
3. Recommended charge from Senate: Work with the Graduate Policy Council to research and make recommendations to the Senate on how to ensure the academic integrity of graduate programs that will be conducted entirely online

The members of the Graduate Program Council worked to address the Senate's new and standing charges this year. A brief summary of the Council's accomplishments follows. Please see the approved meeting minutes of the council for details.

**Meetings:**

Six meetings were held for following dates:

September 19, October 24, November 21, December 12, February 6, March 13, April 17

The council members also attended the Graduate Studies Forum (March 27, 2014).

### **Summary of Accomplishments:**

- Reviewed and approved a number of new and revised graduate programs.
  - Program Change Proposal: Master of Arts in Teaching in Secondary Education
  - Program Change Proposal: Nursing Graduate Program
  - New Program: Master's in Higher Education Administration Program
  - New Program: Master of Education in Special Education: Autism Spectrum Disorders and Other Severe Disabilities (ASD/SD)
  
- Invited the representatives from Graduate Admission and IRT to discuss about the issues related to Graduate program management and online program quality.
  - Tinu Aderniran, Associate Director of Graduate Admissions and Enrollment Services
    - Discussed the issues related to Graduate Program enrollment and marketing
  
  - Sandra Miller, Director of IRT
    - Written statements about integrity which align with Quality Matters and Ensuring Quality Online (IRT) tenets were discussed along with the availability of information, training, and access to additional information from Quality Matters and Online Learning.
  
- Form an Online Integrity and Standards Subcommittee
  - Current members: Bob Koob and J.D. Williams
  
- Reviewed Academic Change Proposal Form for new, revised and deleted graduate programs.
  - A number of comments were made at the meeting
  - The suggestions will be presented at the Faculty Senate meeting in next semester.

### **Priorities for 2014-2015:**

- Review and recommend new graduate programs, major changes in existing programs, and areas of expansion.
  
- Work on “Online Integrity and Standards” for ensuring academic integrity in graduate programs that are offered completely online and make recommendations to the Senate.
  
- Present the council suggestions for Academic Change Proposal Form to the Faculty Senate

Submitted by : Kyung-Hyan (Angie) Yoo and Deniz Yucel