



2019-2020 Verification Worksheet Dependent Student

Mail: William Paterson University
Financial Aid Office
Morrison Hall
300 Pompton Road
Wayne, NJ 07470
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Student's Name _____ **ID#** 855 _____ **Phone** _____

Your application was selected for "Verification." Verification is a process governed by Federal and/or State regulations and is used to ensure that the information applicants report on the Free Application for Federal Student Aid (FAFSA) is accurate. In this process, WPU will compare information from your 2019-2020 FAFSA with this form, copies of 2017 U.S. Federal Income Tax Return or Tax Transcripts from the IRS, and if applicable, W-2 forms and other financial documents. If there are differences between the information on the FAFSA and your financial documents, WPU will need to make corrections. *Aid cannot disburse until verification is complete and the deadline to submit ALL forms is 120 days after the last attendance date.*

Please read and complete all sections below.

If your biological or adoptive *parents are divorced or separated, you should have answered the FAFSA questions about the parent you lived with more during the past 12 months. (If you did not live with one parent more than the other, you should have answered the FAFSA questions about the parent who provided more financial support during the past 12 months or during the most recent year that you actually received support from a parent.) If this parent is remarried as of today, include your stepparent as a household member.

SECTION 1: HOUSEHOLD INFORMATION

In the chart below, list the people in the household of the *parent for whom information was provided on the FAFSA.

Members of the household include:

- You the student even if you don't live with your parents.
- The *parents (including a stepparent).
- The parents' other children if the parents will provide more than half of their support from July 1, 2019, through June 30, 2020, or if the other children would be required to provide parental information if they were completing a FAFSA for 2019-2020
- Other people if they now live with parents and the parents provide more than half of their support and will continue to provide more than half of their support between July 1, 2019 and June 30, 2020.

Also, provide the college information for the household members who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2019, and June 30, 2020. **The name of the college for the parent should not be reported.** If more space is needed, provide a separate page with the student's name ID number at the top.

Full Name	Age	Relationship	College <small>Exclude name of college for parent</small>	Will be Enrolled at Least Half Time
		Self	William Paterson University	Yes

SECTION 2: TAX FILERS MUST PROVIDE TAX INFORMATION

1). If student and/or parent filed a tax return and did not utilize the IRS Data Retrieval process, a signed copy of the 2017 FEDERAL TAX RETURN or 2017 FEDERAL TAX RETURN TRANSCRIPT(S) must be submitted. To request a copy of the 2017 FEDERAL TAX RETURN TRANSCRIPT from the Internal Revenue Service, call (800) 908-9946 or go to www.irs.gov. If a tax return was amended, a signed and IRS stamped "Received" copy of the 2017 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," must be submitted along with the FEDERAL TAX RETURN(S) OR FEDERAL TAX RETURN TRANSCRIPT(S).

SECTION 3: STUDENT INCOME

- I used the IRS Data Retrieval process when completing/updating the 2019-2020 FAFSA. Therefore I am not required to submit my *IRS Tax Return or Tax Return Transcript*.
- I will provide my 2017 Federal IRS Tax Return or Tax Return Transcript.
- My 2017 Federal IRS Tax Return or Tax Return Transcript(s) is attached.
- I will not file and am not required to file a 2017 Federal tax return.

NOTE: If you did not file a tax return, but had earnings from work, please list each employer. Attach copies of ALL 2017 W-2 forms issued to you by employer(s). **Explain if a W-2 form is not attached from ALL employers.**

NOTE: *Only complete if you are not required to file a 2017 Federal Tax Return.*

If you did not work, indicate ALL zeros.

Employer's Name	2017 Amount Earned	IRS W-2 Attached

SECTION 4: PARENT(S) INCOME

- Parent(s) used the IRS Data Retrieval process when completing/updating the 2019-2020 FAFSA. Therefore, I am not required to submit my *2017 IRS Tax Return or Tax Return Transcript*.
- Parent(s) will provide 2017 Federal IRS Tax Return or Tax Return Transcript
- Parent(s) 2017 Federal IRS Tax Return or Tax Return Transcript is attached
- Parent(s) will not file and are not required to file a 2017 Federal tax return AND will submit Verification of Non-Filing Statement.

NOTE: If parent (s) did not file a tax return, but had earnings from work, please list each employer. Attach copies of ALL 2017 W-2 forms issued to parent (s) by employer(s). **Explain if a W-2 form is not attached from ALL employers.**

NOTE: *Only complete if you are not required to file a 2017 Federal Tax Return.*

Employer's Name	2017 Amount Earned	IRS W-2 Attached

SECTION 7: CERTIFICATIONS AND SIGNATURES

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Print Student's Name

855 _____
Student's ID Number

Student's Signature

Date

Parent Signature

Date