



2018-2019 Verification Worksheet Dependent Student

Mail: William Paterson University
Financial Aid Office
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Wayne, NJ 07470
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Student's Name _____ **ID#** 855 _____ **Phone** _____

Your application was selected for "Verification." Verification is a process governed by Federal and/or State regulations and is used to ensure that the information applicants report on the Free Application for Federal Student Aid (FAFSA) is accurate. In this process, WPU will compare information from your 2018-2019 FAFSA with this form, copies of 2016 U.S. Federal Income Tax Return or Tax Return Transcripts from the IRS, and if applicable, W-2 forms and other financial documents. If there are differences between the information on the FAFSA and your financial documents, WPU will need to make corrections. ***Aid cannot disburse until verification is complete and the deadline to submit ALL forms is 120 days after the last attendance date.***

Please read and complete all sections below.

If your biological or adoptive *parents are divorced or separated, you should have answered the FAFSA questions about the parent you lived with more during the past 12 months. (If you did not live with one parent more than the other, you should have answered the FAFSA questions about the parent who provided more financial support during the past 12 months or during the most recent year that you actually received support from a parent.) If this parent is remarried as of today, include your stepparent as a household member.

SECTION 1: HOUSEHOLD INFORMATION

In the chart below, list the people in the household of the *parent for whom information was provided on the FAFSA.

Members of the household include:

- You the student even if you don't live with your parents.
- The *parents (including a stepparent).
- The parents' other children if the parents will provide more than half of their support from July 1, 2018, through June 30, 2019, or if the other children would be required to provide parental information if they were completing a FAFSA for 2018-2019
- Other people if they now live with parents and the parents provide more than half of their support and will continue to provide more than half of their support between July 1, 2018 and June 30, 2019.

Also, provide the college information for the household members who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018, and June 30, 2019. ***The name of the college for the parent should not be reported.*** If more space is needed, provide a separate page with the student's name ID number at the top.

Full Name	Age	Relationship	College <small>Exclude name of college for parent</small>	Will be Enrolled at Least Half Time
		Self	William Paterson University	Yes

SECTION 2: TAX FILERS MUST PROVIDE IRS TAX INFORMATION

1). If student and/or parent filed a tax return and did not utilize the IRS Data Retrieval process, a copy of the 2016 FEDERAL TAX RETURN OR TAX RETURN TRANSCRIPT(S) must be submitted. To request a copy of the 2016 FEDERAL TAX RETURN TRANSCRIPT from the Internal Revenue Service, call (800) 908-9946 or go to www.irs.gov. If a tax return was amended a signed & IRS stamped "Received" copy of the **2016 IRS Form 1040X**, "Amended U.S. Individual Income Tax Return," must be submitted along with the FEDERAL TAX RETURN OR IRS TAX RETURN TRANSCRIPT(S).

SECTION 3: STUDENT INCOME

- I used the IRS Data Retrieval process when completing/updating the 2018-2019 FAFSA. Therefore I am not required to submit my **IRS Tax Return or Tax Return Transcript**.
- I **will provide** my 2016 Federal IRS Tax Return or Tax Return Transcript.
- My 2016 Federal IRS Tax Return or Tax Return Transcript(s) is attached.
- I will not file and am not required to file a 2016 Federal tax return.

NOTE: If you did not file a tax return, but had earnings from work, please list each employer. Attach copies of ALL 2016 W-2 forms issued to you by employer(s). **Explain if a W-2 form is not attached from ALL employers.**

NOTE: *Only complete if you are not required to file a 2016 Federal Tax Return.*

Employer's Name	2016 Amount Earned	IRS W-2 Attached

SECTION 4: PARENT(S) INCOME

- Parent(s) used the IRS Data Retrieval process when completing/updating the 2018-2019 FAFSA. Therefore, I am not required to submit my **2016 IRS Tax Return or Tax Return Transcript**.
- Parent(s) **will provide** 2016 Federal IRS Tax Return or Tax Return Transcript
- Parent(s) 2016 Federal IRS Tax Return or Tax Return Transcript is attached
- Parent(s) will not file and are not required to file a 2016 Federal tax return AND will submit Verification of Non-Filing Statement.

NOTE: If parent (s) did not file a tax return, but had earnings from work, please list each employer. Attach copies of ALL 2016 W-2 forms issued to parent (s) by employer(s). **Explain if a W-2 form is not attached from ALL employers.**

NOTE: *Only complete if you are not required to file a 2016 Federal Tax Return.*

Employer's Name	2016 Amount Earned	IRS W-2 Attached

SECTION 5: SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP)/FOOD STAMPS

- Check this box if any member of your household listed on the front page received SNAP (Food Stamps Benefits) in 2016 or 2017.

SECTION 6: CHILD SUPPORT PAID

If one of the parents included in the household or the student PAID child support in 2016, provide the information below. List the names of the person who PAID the child support, the names of the person to whom the child support was PAID, the names and ages of the children for whom the child support was PAID, and the total annual amount of the child support that was PAID in 2016 for each child.

Name of Person Who PAID Child Support	Name of Person to Whom Child Support was PAID	Name and AGE of Child for Whom Support was PAID		Amount of Child Support PAID in 2016
		Name:	Age:	

SECTION 7: CERTIFICATIONS AND SIGNATURES

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Print Student's Name

855 _____
Student's ID Number

Student's Signature

Date

Parent Signature

Date